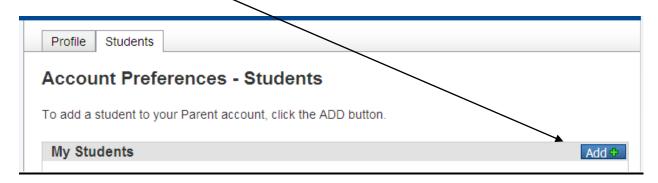
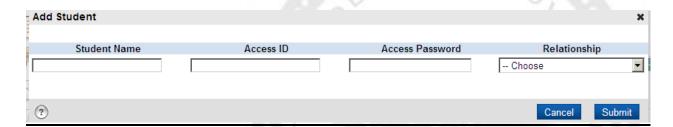
## ADDING STUDENTS TO AN EXISTING POWERSCHOOL PARENT ACCOUNT

Use the following directions if you have already created a Powerschool Parent Account and wish to add additional students to the account.

- Login to the Powerschool Parent Portal with your existing account
  - Select Account Preferences from the navigation menu on the left of the screen
  - o Select the **Students** tab
    - All student currently linked to your account will be shown here
  - Select Add



- The window displayed below will open
- Enter the Student Name and the Access ID and Password that you received from your school
  - o Select Submit
  - o Repeat if you have additional students you wish to add to the account



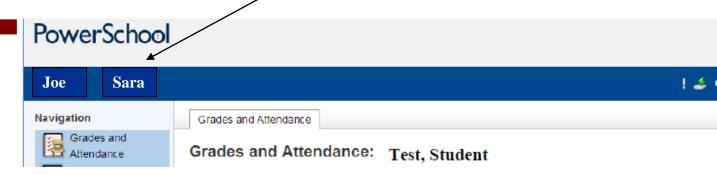


## **Department of**

## Educational Technology & Information Systems

## **Folsom Cordova Unified School District**

- After you have added your student you will see the name(s) of your students displayed at the top of your screen
  - You will click each name to see the specific information for that student.



Please send questions to <u>parentportal@fcusd.org</u>.

